

Top Tips: Introducing a Ukrainian Refugee Into Your Business

01

Make Them Feel Welcome

Set up a social event so they can meet the people they'll be working with directly. Make sure they aren't too overwhelmed on their first day.



02

Communicate With Existing Employees

Colleagues will play a key part in making them feel at home in the business. Make sure they have everything they need to support themselves and the new employee.



03

Provide Relevant Training

If they're a non-native speaker, you could provide language lessons as part of their training. Otherwise, make sure they are trained on any systems you use.



04

Run Through Your Policies

Making sure the new employee is aware of your policies and procedures will ensure they understand your company and how you expect everyone to behave.

05

Check In Regularly

Arrange regular catchups so the individual can highlight any concerns they have or areas where they are struggling. Actively listen and action any issues they raise.



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can support you and your staff
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